IDENTITY THEFT ALERT

What to watch out for and how to prevent it.

1. SOCIAL SECURITY NUMBER

- Guard it closely
- Before providing, ask if another piece if ID can be used
- Never verbally provide a Social Security number to an unverifiable source

2. CHECKS

- Have only first initial and last name printed on checks
- Use work phone number
- Use P.O. Box as address
- Use last four digits of account number on the "for" line when paying bills.
- Close inactive accounts

3. CREDIT CARDS

- Monitor your credit report through companies such as Experian, Equifax, or TransUnion
- Match credit card receipts and statements
- Destroy old and expired credit cards
- Close inactive accounts

4. MAIL

- Put mail on "vacation hold" at post office when traveling
- Do not mail bill payments and checks from home mail box
- Check with post office if you do not receive mail for more than two consecutive days

5. AT HOME

- Invest in a shredder
- Keep copies of driver's license and credit cards in a secure place in case they are stolen
- Instruct children what information they should not give over the phone, i.e. home address, name etc.

6. TELEPHONE

- Do not use the word "yes" when a caller uses your name to verify who they are speaking to; thieves are taping this and making illegal purchases
- Never give personal information over the phone

7. COMPUTER

- Update virus protection regularly
- Use firewall program
- Use a secure website browser that scrambles information sent
- Use a "wipe" utility program to erase personal information when discarding it

8. ATM'S

- Look at ATM's closely before using. Thieves are attaching skimming devices
- Memorize PIN, never write it on the back of the card
- Always shield keypad

8. PASSWORDS

- Do not use numbers associated with personal birthday, anniversary, Social Security number, phone number, etc.
- Do not use name or names of family members, friends, pets, etc.
- Never tell anyone or write it down

Five Important Questions

- **1.)** Do you throw bank statements, credit card offers, and receipts in the trash without shredding them?
- **2.)** Do you send outgoing mail from your home?
- **3.**) Do you provide your Social Security number without asking questions about how this information will be safeguarded?
- **4.)** Do you carry your Social Security card in your wallet?
- **5.**) Are you required to use your Social Security number as an employee ID or at college as a student ID?

If you have answered yes to any of these questions, you may be at risk for Identity Theft.

How are Thieves getting information?

- Trash
- Loan/Credit Applications
- Wallet/Purse
- Hospital, bank, school, and business files
- Mail, email, telephone
- Hacking into a computer
- Public Conversations
- Removing credit card statements from the house
- Changing address at post office and redirecting mail

WARNING SIGNS

- Collection calls
- Denied credit
- Driver's license revoked
- Changes on bills not authorized
- Bills on accounts never opened
- No bill for a billing cycle
- Unusual purchases on credit card accounts

Clearing Your Name

- File a police report
- File report with the Federal Trade Commission
- Call all financial institutions
- Get credit report
- Stop payment on cards and checking accounts
- Do not change social security number
- Get new driver's license and cancel old one
- Do not pay bills that are not verifiable

Resources Available

Consumer Organizations:

- www.consumer-action.org provides publications on secured credit
- www.identitytheft.org provides assistance with resources, books and legal aid
- www.idtheftcenter.org provides support and assistance to victims

Credit Reporting Bureaus:

- www.annualcreditreport.com
- Equifax <u>www.equifax.com</u> (800) 685-1111
- Experian <u>www.experian.com</u> (888) 397-3742
- TransUnion <u>www.transunion.com</u> (800) 888-4213